

DO NOT WRITE IN THIS SECTION	
DEPOSIT DATE: _____	Fee: \$ _____
<input type="checkbox"/> Check <input type="checkbox"/> Charge	Processed By: _____

RENEWAL FEES	
CERTIFIED GENERAL	\$240
CERTIFIED RESIDENTIAL	\$240
STATE LICENSED	\$240
PROVISIONAL (TRAINEE)	\$200
INACTIVE (ANY LICENSE TYPE)	\$200
RENEWALS POSTMARKED <u>AFTER</u> MAY 31, 2025 WILL PAY AN ADDITIONAL \$50 LATE FEE.	

### 2025 RENEWAL APPLICATION

(Carefully read the instructions and complete the Continuing Education Log on the back prior to submitting your renewal)

LICENSE NO: \_\_\_\_\_

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

**CONTINUING EDUCATION REQUIREMENT**  
28 HOURS, 7 OF WHICH MUST BE IN THE USPAP  
UPDATE COURSE

*Are you the spouse of an active military service member who resides or plans to reside in Kansas due to the military station of your spouse? If so, do not proceed and contact the KREAB at 785-296-6736.*

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Since filing your 2024 renewal or since the original issue date of your Kansas license/certificate (whichever is the latest), have you had your real estate appraisal license/certification suspended, revoked, placed on probation, or otherwise disciplined in a jurisdiction <b>other than Kansas</b> ? (If answered "yes," you must attach a detailed explanation of the action taken, a copy of the documentation finalizing the action taken, the state in which the action was taken, and if all requirements of the disciplinary action have been met.)
<input type="checkbox"/>	<input type="checkbox"/>	Since filing your 2024 renewal or the original issue date of your Kansas license/certificate (whichever is the latest), have you pled guilty or nolo contendere to, or had a conviction of: (A) forgery, embezzlement, obtaining money under false pretenses, larceny, extortion, conspiracy to defraud, or any other similar offense; (B) a crime involving moral turpitude; or (C) any felony charge. (If answered "yes," you must attach a detailed explanation of the action taken, the state in which the action was taken, and if a final judgment has been made.)
<input type="checkbox"/>	<input type="checkbox"/>	To your knowledge, is there a disciplinary action being investigated or pending against you in a jurisdiction <b>other than Kansas</b> ? (If answered "yes," you must attach a detailed explanation of the complaint, the state in which it was filed, and the current status of same.)
<input type="checkbox"/>	<input type="checkbox"/>	Since filing your 2024 renewal or the original issue date of your Kansas license/certificate (whichever is latest), has a final civil judgment been entered against you on the grounds of financial misrepresentation or deceit in the making of any appraisal of real property? (If answered "yes," you must attach a detailed explanation of the civil action taken, the state in which it was taken, and a copy of the judgment.)

### INSTRUCTIONS

- Knowingly filing a renewal on which you have given false or misleading information, i.e., failing to report disciplinary/legal action, misstating continuing education completed, etc., is actionable by the Board and disciplinary action **will** be taken. Carefully review your responses, your education log, and charge authorization (if applicable) before signing and submitting the renewal.
- **BOTH** sides of the renewal application must be completed before submitting. Your application may be (a) mailed to the KREAB at 700 SW Jackson, Ste. 804, Topeka, KS 66603 (payment by check, money order, or charge); (b) the renewal may be scanned and e-mailed to caroll.a.pessagno@ks.gov (payment by charge only); (c) on-line (payment by charge or ACH) at <http://www.kansas.gov/kreab>.
- To be considered "on-time" your renewal and fee must be postmarked no later than May 31, 2025. Renewals postmarked after that date will incur a \$50 late fee.
- Checks and money orders should be made payable to the Kansas Real Estate Appraisal Board or KREAB. If you are e-mailing the renewal or renewing "on-line," **DO NOT** mail the original to the Board office. This can result in both renewals processing and a refund can take up to 30 days to process.

