

Public Comment Policy

Public comment is a **privilege**, not a right. The Board may allow or decline comment at its discretion.

Written Comments (Preferred)

- Written comments are preferred.
- Must be submitted **10 days in advance** by email, mail, or fax.
- Must include **name, contact information/affiliation, and topic**.

Requests to Speak

- Requests to speak must be submitted **in writing** (email, mail, fax) **10 days prior** to the meeting.
- Requests must include **name, contact information/affiliation, and topic**.

Topics Allowed

- Comments must relate to **general matters** or **current agenda items**.
- Comments may **not** address adjudications, confidential matters, or topics outside the Board's authority.

Time Limits

- Speakers are limited to **2–3 minutes**.
- The Chair may adjust time limits as needed.

Conduct

- The Chair may terminate comments for disruptive behavior, personal attacks, profanity, or off-topic remarks.

Board Action

The Board will **not make binding decisions** during the public comment portion of any meeting.

Exceptions: Presentations & Guest Speakers

The Board may invite **presenters or guest speakers** to provide information relevant to the Board's work. These presentations are **not** part of the public comment period.

Q&A Following Presentations

- After a presentation, the Board may allow a **brief Q&A period**.
- Questions must relate **directly to the presentation content**.
- Presenters or guest speakers will answer questions related to their presentation.
- The Chair may limit the number of questions, the time allotted, or may conclude Q&A at any time.
- Q&A does **not** constitute public comment.